

2018 STREET VENDOR RULES AND REGULATIONS

MAIN STREET/THE SQUARE ON SECOND, MANTENO
SEPTEMBER 27-30

Please complete the application form and submit required documents with a return date no later than August 1, 2018. All booth spaces will be reserved on a first come, first served basis.

Insurance Certificates

- **Certificate of Insurance**
 - It is the vendor's responsibility to provide a Certificate of Insurance verifying current Commercial General Liability (including product and completed operations liability) with a minimum line of \$1,000,000 per occurrence.
 - Certificate of Insurance must include the following insured's for this event:
 - The Village of Manteno
 - Manteno Oktoberfest, Inc.
 - Certificate of Insurance must be returned with your application.

Rules and Regulations

- The Manteno Oktoberfest Committee and the Village of Manteno will not be held responsible for any loss of goods or damage to property, or be responsible for any injuries to vendors.
- The Manteno Oktoberfest Committee reserves the right to reject any application request. Full payment will be returned with any rejected application.
- All vendors will receive a notice of acceptance or denial of requested space from the Manteno Oktoberfest Committee.
- Street vendor spaces are 10'dx15'w.
- Vendors may not pack up and depart during general festival hours.
- Location requests are considered but not guaranteed.



- All vendors must furnish their own shelter, tables, chairs, extension cords and water hoses. All equipment must fit inside your booth space.
- Vendors may sell only items approved in their applications.
- Supply trailer parking is strictly prohibited on Main Street or within boundaries of festival.
- There will be no refunds for cancelling any application.
- There will be no refunds for inclement weather.
- There is a maximum 10 amps electric/110v per booth space where electricity is available. Vendor must provide damage-free, grounded extension cord rated for outdoor use.
- Absolutely no electric space heaters allowed.

The undersigned has read the rules and regulations, which are part of this contract, and by signature below agrees to adhere and abide by all the terms and conditions outlined in this contract. This agreement shall be construed pursuant of the laws of the State of Illinois.

Print Name _____

Signature _____

Date _____