



2018 Volunteer Grant Program Application

Festival Dates and Operating Hours: Thursday, September 27, 5-10PM, Friday, September 28, 2PM-12AM, Saturday, September 29, 12PM-12AM, & Sunday, September 30, 12PM-5PM

Festival Location: Main Street, Manteno **Festival Website:** www.mantenchamber.com

Mail forms to Manteno Chamber, Attn: Oktoberfest Grant PO Box 577 Manteno, IL 60950. Shifts are assigned on a first-come, first-served basis, so please submit at your earliest convenience.

Applicants must provide all requested information. To participate in the program and qualify for a cash grant, your nonprofit organization must be located in Manteno or primarily serve the Manteno community.

Applicants may select a maximum of 2 shifts to fill, provided that the shifts are still available when the committee receives this form. Applications received by **September 10, 2018** will be processed and shifts assigned in order of receipt by the Oktoberfest Committee. For all forms received after September 10, 2018, a second round of processing will occur on September 17, 2018 and all remaining shifts will be assigned on that date.

ORGANIZATION CONTACT INFORMATION (Please type or print legibly)

Organization _____

Official Contact (President, Chairman, Executive Director, etc) _____

Address _____ City _____ State ____ Zip _____

Phone _____ Website _____

Email Address (required) _____

Grant check made payable to (if different from above) _____

VOLUNTEER COORDINATOR CONTACT INFORMATION

Contact Name _____

Address _____ City _____ State ____ Zip _____

Phone _____ Website _____

Email Address (required) _____

ABOUT THE ORGANIZATION

What year was the organization founded? _____

Has your organization participated in volunteering for Oktoberfest in previous years? ___Yes ___No

Specifically describe how the organization intends to utilize the cash grant:

HOW THE ORGANIZATION CAN PARTICIPATE

What is the estimated number of adult volunteers (over 21) that your organization can commit? _____

What is the estimated number of youth volunteers (under 21) that your organization can commit? _____

Of the twelve (12) available shifts, please choose which time slot(s) are preferred and can be filled (a maximum of four (4) shifts are allowed per organization).

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If we are in need of more volunteers in the 2nd round, we will reach out to assign more shifts. If working the beer tent, participants must be at least 21 years of age.

SHIFT INFORMATION

Thursday, Sept 27

	<input type="checkbox"/> Thursday Early	<input type="checkbox"/> Thursday Mid	<input type="checkbox"/> Thursday Late
SETUP	(1) 10am-12pm		
SETUP	(2) 10am-12pm		
WELCOME TENT		(2) 5pm-7:30pm	
CUSTODIAL/General		(2) 5pm-7:30pm	
CUSTODIAL/Beer Tent			(4) 7:30pm-10:00pm

Friday, Sept 28

	<input type="checkbox"/> Friday Early	<input type="checkbox"/> Friday Mid	<input type="checkbox"/> Friday Late
SETUP	(5) 5am-7am		
CUSTODIAL/General		(2) 1:30pm-3:30pm	
WELCOME TENT		(2) 2:00pm-5:00pm	
CUSTODIAL/General		(4) 2:30pm-5:00pm	
CUSTODIAL/General		(4) 5pm-7:30pm	
CUSTODIAL/Beer Tent			(6) 7:30pm-9:30pm
CUSTODIAL/Beer Tent			(6) 9:30pm-11:30pm

Saturday, Sept 29

	<input type="checkbox"/> Saturday Early	<input type="checkbox"/> Saturday Mid	<input type="checkbox"/> Saturday Late
SETUP	(11) 5am-7am		
WELCOME TENT		(2) 12pm-2:20pm	
CUSTODIAL/General		(2) 12pm-2:30pm	
CUSTODIAL/General		(2) 2:30pm-5pm	
PARADE		(25) 4:30pm-7pm	
CUSTODIAL/General		(2) 5pm-7:30pm	
CUSTODIAL/Beer Tent			(8-10) 7:30pm-9:30pm
CUSTODIAL/Beer Tent			(8-10) 9:30pm-11pm
CUSTODIAL/Beer Tent			(4) 10:30pm-12:30am

Sunday, Sept 30

	<input type="checkbox"/> Sunday Early	<input type="checkbox"/> Sunday Mid	<input type="checkbox"/> Sunday Late
SETUP	(18) 5am-7am		
PARADE CLEANUP	(19) 9am-11am		
WELCOME TENT		(2) 12pm-2:20pm	
CUSTODIAL/General		(2) 12pm-2:30pm	
CUSTODIAL/General		(2) 2:30-5pm	
CUSTODIAL-Tear down			(20 kids & 8 adults) 4:30-6:30pm

In the event that your preferred shift selections(s) is already taken, please rank the following shift choices from most (1) to least (8) favorable, or leave blank any shifts you do not want.

____ Thursday Early Shift ____ Thursday Mid Shift ____ Thursday Late Shift

____ Friday Early Shift ____ Friday Mid Shift ____ Friday Late Shift

____ Saturday Early Shift ____ Saturday Mid Shift ____ Saturday Late Shift

____ Sunday Early Shift ____ Sunday Mid Shift ____ Sunday Late Shift

Completed by (printed name) _____ Date _____

Signature _____