

2018 FOOD VENDOR RULES AND REGULATIONS

MAIN STREET, MANTENO
SEPTEMBER 27-30

Please complete the application form and submit required documents with a return date no later than August 1, 2018. All booth spaces will be reserved on a first come, first served basis with restrictions to types of foods served.

Permits and Insurance Certificates

- **Temporary Food Service Establishment License**
 - It is the vendor’s responsibility to obtain the proper Kankakee County Health Department permits. Please visit them online at www.kankakeehealth.org. Kankakee Health Dept. Licenses 2390 W. Station St. Kankakee, IL 60901 (815) 937-3560
 - Kankakee County Health Department permits must be displayed in your booth during festival hours of operation. There will be no refunds of application fees if your license is revoked at any time during the fest.
- **Certificate of Insurance**
 - It is the vendor’s responsibility to provide a Certificate of Insurance verifying current Commercial General Liability (including product and completed operations liability) with a minimum line of \$1,000,000 per occurrence.
 - Certificate of Insurance must include the following insured’s for this event:
 - The Village of Manteno
 - Manteno Oktoberfest, Inc.
 - Certificate of Insurance must be returned with your application.

Rules and Regulations

- The Manteno Oktoberfest Committee and the Village of Manteno will not be held responsible for any loss of goods or damage to property, or be responsible for any injuries to vendors.
- The Manteno Oktoberfest Committee reserves the right to reject any application request. Full payment will be returned with any rejected application.
- All vendors will receive a notice of acceptance or denial of requested space from the Manteno Oktoberfest Committee.
- All vendors must have a #10 fire extinguisher on sight in order to sell hot food.
- Food vendor spaces are 10’dx20’w.
- All vendors must furnish their own shelter, tables, chairs, extension cords and water hoses. All equipment must fit inside your booth space.
- Vendors will furnish their own beverages to sell, if desired. Water will be available from a spigot for general use.
- Vendors may sell only items approved in their applications.
- Supply trailer parking is strictly prohibited on Main Street or within boundaries of festival.
- For food vendors using trailers, only one trailer per business with side service window unless otherwise approved by Manteno Oktoberfest Committee.
- There will be no refunds for cancelling any application.
- There will be no refunds for inclement weather.
- You may NOT sell corn dogs, cotton candy, popcorn or funnel cakes.
- Grease disposal is your responsibility. Do not use garbage cans or port-a-potties.
- Disposal of trash in the public garbage cans is strictly prohibited. Dumpsters will be provided and are located on east side of festival.
- Failure to comply to any of the above will result in loss of deposit.

The undersigned has read the rules and regulations, which are part of this contract, and by signature below agrees to adhere and abide by all the terms and conditions outlined in this contract. This agreement shall be construed pursuant of the laws of the State of Illinois.

Print Name _____

Signature _____

Date _____

Contact Rebecca at 815-671-1057 or by email at rldenison07@gmail.com with questions.